



EPHRAIM MOGALE LOCAL MUNICIPALITY

QUOTATION NO: 8/3/138

INVITATION TO PROVIDE QUOTATIONS FOR PRINTING, SUPPLY AND DELIVERY OF THE 2015/2016 INTEGRATED DEVELOPMENT PLAN (IDP) FOR EPHRAIM MOGALE LOCAL MUNICIPALITY

Ephraim Mogale Local Municipality hereby invites quotations from interested parties for **the Printing of the 2015/2016 Integrated Development Plan (IDP)** according to the specification listed below;

Quotations must be in a sealed envelope and reach the Municipality on or before 12:00 pm on 20 JULY 2015 at: Municipal Offices, 2 Ficus Street, Marble Hall, TENDER BOX.

NB: MUNICIPAL BID DOCUMENTS ARE OBTAINABLE FROM SUPPLY CHAIN OFFICES

Quotations must be in writing and must clearly indicate the relevant supply or service for which is being quoted. **Bids transmitted by fax or e-mail will not be accepted**, although Ephraim Mogale Local Municipality accepts no responsibility for ensuring that quotations are timeously received by Ephraim Mogale Local Municipality.

Quotations will not be considered unless the following information has been furnished:

- i. Full name;
- ii. Certified copies of identification document of company directors and registration documents of your company/close corporation;
- iii. Valid Tax Clearance Certificate issued by SARS;
- iv. VAT registration number, if any;
- v. Proof of Municipal Rates & Taxes for the company or the directors accounts not older than 3 (three) months or valid lease agreement in case of company renting along with service account billed in the name of the bidder or letter from tribal authority accompanied by confirmation from municipality that services are not levied/charged.
- vi. If a natural person, whether he or she is or not in the service of the state, or has been in the service of the state in the previous twelve months; or
- vii. if not a natural person, whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or has been in the service of the state in the previous twelve months; or
- viii. Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in (vi) is in the service of the state, or has been in the service of the state in the previous twelve months.

("In the service of the state" means to be -

- a) A member of any municipal council, any provincial legislature, the National Assembly or the National Council of Provinces;
- b) A member of the board of directors of any municipal entity;
- c) An official of any municipality or municipal entity;
- d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- e) A member of the accounting authority of any national or provincial public entity; or

- f) An employee of Parliament or a provincial legislature)
- ix. This quotation must be accompanied by duly completed and signed:
- **MDB 4 – Declaration of Interest**
 - **MDB 6.1 – B-BBEE Status Level of Contribution**
 - **MDB 8 – Declaration of Bidders Past Supply Chain Practices**
 - **MDB 9 – Certificate of Independent Bid determination**
- Your quotation will be rejected if the above forms are not fully completed, signed and submitted.
 These documents are obtainable from Supply Chain Management Unit during office hours (08h00 - 16h30).
- x. Returnable Documents to accompany the quotation are;

Important Note:

- (i) Quotations with a value over R30 000 (VAT included) must be accompanied by a valid tax clearance certificate from the South African Revenue Services that provider's tax matters are in order;
- (ii) In terms of Preferential Procurement Regulations of 2011, the 80/20 preference point system is applicable. Broad Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claim. Failure to submit such a certificate will result in a bidder not qualifying for preference points for B-BBEE. The bidder must submit verification certificates that are accredited by:-
- SANAS (South African National Accredited System)
 - IRBA (Independent Regulatory Board of Auditors)

Points will be awarded to a bidder for attaining the B-BBEE status level of the contributor

B-BBEE Status Level of Contributors (System)	Number of points (80 - 20)
1.	20
2.	18
3.	16
4.	10
5.	8
6.	6
7.	4
8.	2
Non-compliance Contributor	0

Queries can be directed to Mr J Madisha (SCM Manager at Ephraim Mogale Local Municipality) ☎: (013) 261 8450



 M.M Mathebela
 Municipal Manager

10/07/15

 DATE

PRINTING, SUPPLY AND DELIVERY OF THE 2015/2016 INTEGRATED DEVELOPMENT PLAN (IDP) FOR EPHRAIM MOGALE LOCAL MUNICIPALITY

DETAILED SPECIFICATION

- A5 Portrait Integrated Development Plan having 4pp cover + 428pp text
- Cover printed in 4 process colours both sides
- Cover gloss laminated one side only
- Text printed in 4 process colours throughout
- Cover printed on 250gms gloss art
- Text printed on 135gsm gloss art
- Folded + collated + pur bound + trimmed to final size 210*148mm
- Design of artwork
- 100 x copies

PRICING SCHEDULE

Conditions:

- All prices quoted should be VAT inclusive (for Vat vendors)
- Prices should be valid for a 90 day period
- If the pricing schedule is not signed the quotation will not be considered

Name of Bidder: _____

Contact Person: _____

Tel / Cell No: _____

Business Address: _____

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Supply, Delivery, Design and Printing of 2015/2016 IDP	100		R
		Total	R
		Vat @ 14%	R
		Grand Total	R
Estimated Delivery Period in days			_____
A sample of the IDP will have to be presented for approval before full delivery can be made.			

Signature

Date